

Revision 0
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1.0 INTRODUCTION / BACKGROUND

Central Plateau Cleanup Company (CPCCo/Buyer) manages several remote project areas that have self-contained restrooms with holding tanks, holding tank systems, or septic systems. Buyer requires a Contractor to provide pumping and/or inspection services for holding tanks and septic systems.

Work under this contract shall be performed from Contract Award through September 30, 2024 or as extended in accordance with the options clause of the contract.

Payment for services shall be made using the Buyer's purchasing card (p-card) as specified in the contract.

Buyer is a prime contractor to the Department of Energy (DOE) and all work on this Statement of Work will be performed in support of the CPCCo contract with DOE.

2.0 DESCRIPTION OF WORK – GENERAL

Holding tanks are large tanks varying in size that are used to contain water and waste in areas that are not able to have a drain-field. Buyer requires regular pumping and servicing for its holding tanks and septic systems. Contractor shall have large capacity trucks that enable the servicing of tanks of all sizes. Waste from these tanks shall be disposed of according to legal requirements and in environmentally friendly ways.

In addition, Buyer requires routine inspection services of its septic systems for the purposes of identifying the current status of system performance for reporting purposes. The Contractor shall ensure the system is performing its intended purpose and is considered to be operational and in compliance with regulations.

3.0 DESCRIPTION OF WORK – SPECIFIC

The work scope for this activity includes the resources, material and/or equipment necessary to perform waste pumping and inspection services.

Contractor personnel shall travel to the location designated by Buyer to meet the designated Buyer escort and perform services in accordance with applicable standards and procedures. Conditions posing an imminent safety hazard shall be immediately reported to the Buyer escort and POC.

3.1 Holding/Septic Tank Pumping Services

Contractor shall provide pumping services according to the regular pumping schedule or as needed. Pumping schedules shall be determined by location and may be as frequently as daily

depending on usage. Buyer will compensate Contractor as agreed by the parties for pumping services based on the commercial pricing established within the contract. The Contractor shall pump tanks and transport the sewage material to an approved treatment facility for disposal. Contractor shall be licensed by the Benton-Franklin Health District and dispose of waste materials at an approved permitted facility.

3.2 Septic Tank Field Inspection Services

When required by Buyer, Contractor shall perform routine inspection services of septic systems that may include tanks, pumps, additional treatment devices (such as a sandfilter), and the drain-field. The septic tank should be visually checked for defects to determine if the baffles or tees are in good condition, for leaks below the operating depth and whether tank tops, riser joints, and connections leak. The level of solids and scum in the septic tank shall be checked to assure that the layer of solids and scum are within permitted levels. Should repairs be required, Contractor shall perform preliminary inspections and/or testing necessary to establish and evaluate the Buyer-owned equipment for the nature and extent of repair services required to return the Buyer-owned equipment to a proper operating condition. Repairs services will be covered through a separate agreement. The Contractor's standard commercial inspection report that satisfactorily describes the condition of the septic system and meets the requirements of the Buyer's health jurisdiction shall be provided at the conclusion of each inspection.

3.3 Acceptance Criteria

Acceptance shall be based on a Buyer's review of the Contractor's work, reports and/or other services and validation by Buyer that the Contractor has performed the required services. Upon confirmation by Buyer that the services were performed or completed inspection reports delivered, the work shall be considered accepted. Contractor personnel provided under this subcontract shall possess the qualifications, certifications and any other attributes required to complete assigned work.

3.4 Organizational Interfaces

The Contractor shall interface with the assigned contract specialist on contract-related matters including approved pricing. Each Buyer site that requires services will designate a Buyer individual that will coordinate Contractor's services.

3.5 Work Not Included

Work not included in this Contract includes any septic or holding tank repairs or the providing of portable toilet and/or standalone hand-wash stations.

3.6 Site Conditions and Known Hazards

The site conditions and/or known hazards are listed in the below table. If any additional hazards exist for a specific task, they will be identified within that task.

Falls	Overhead Lines	Bio-hazards and vermin
Uneven walking surfaces	Portable hand tools	Ergonomic hazards

Lifting	Falling objects	Noise sources
Elevated work surfaces	Sharp objects	Heavy Equipment
Confined Spaces		

3.7 Site Coordination Requirements

Contractor site coordination and interface requirements are required prior to performing services. Site coordinator is to be advised for scheduled services. Buyer escorts for Contractor personnel may be required if work is performed in remote locations.

4.0 TECHNICAL REQUIREMENTS

Contractor will perform in accordance with the terms and conditions of this contract, Buyer internal policies and procedures, and quality assurance provisions, including safety programs, laws, orders, permits, rules, confidentiality of information and intellectual property safeguards.

All work shall be performed in strict accordance with the Benton Franklin Health District requirements for chemical toilet management activities. Each vehicle involved in the pumping and/or servicing of holding/septic tanks must have a valid permit issued by the Health District, and all septic waste must be disposed of at a site that is in full compliance as permitted under WAC 173-308.

In the event of a spill or release, the Contractor shall secure the area and immediately notify the Buyer single Point of Contact (SPOC) and Hanford Emergency Operations Center (EOC). The EOC or SPOC will notify the appropriate environmental compliance personnel. Contractor shall be responsible for any spill cleanup activities attributed to Contractor's work.

The Contractor shall immediately notify Buyer of any injuries or incidents; to include damage to Contractor-owned property or equipment.

The Contractor shall provide Buyer with a copy of all reports made to government agencies or insurance companies relating to jobsite accidents and injuries.

4.1 Work Location / Access Requirements (if applicable)

The work scope associated with this contract will be performed at various locations across the Hanford Site. When required by the Contractor, Buyer may provide General Hanford Site maps for the purposes of identifying service locations.

5.0 PERSONNEL REQUIREMENTS

5.1 Training and Qualification

- A. Contractor personnel shall have all appropriate training, experience, qualification and/or certification(s). Documentation/certification of personnel qualifications shall be maintained

by the Contractor and provided to Buyer upon request. Contractor shall provide reasonable assurance that the Contractor has assigned personnel with sufficient documented training, education, and experience to satisfy the specified requirements.

- B. The Contractor's personnel, performing work on the Hanford Site, are required to be United States citizens and complete HGET either at the Hanford Site or electronically via the internet prior to receiving site access credentials. HGET refresher training shall be required annually thereafter for the duration of the Contract. The Contractor shall be responsible for all costs associated with HGET training except the tuition cost, which shall be paid for by the Buyer.
- C. The Contractor's personnel must be fully trained and qualified to operate the vehicles and equipment used to execute the duties of this contract, including but not limited to, a current Commercial Driver's License (CDL) issued by the State of Washington, and shall comply with DOT Federal Motor Carrier Safety Regulations (FMCSR) in Code of Federal Regulations, Title 49, Parts 40, 382, 383, 387, and 390-397.
- D. Work shall be performed in accordance with the Benton Franklin Health District requirements for chemical toilet management activities

5.2 Personal Protective Equipment

When required by Buyer to perform work duties, Contractor shall provide contractor personnel with the appropriate Personal Protective Equipment (PPE) such as hard hats and non-prescription safety glasses/goggles. The Contractor shall also be responsible for providing any personal-wear items such as prescription safety glasses, inclement weather clothing, and footwear appropriate for work locations(s) (e.g. ankle top leather/steel-toed boots) required for adherence to Buyer safety requirements.

5.3 Security and Badging Requirements

For any on site work, general site access badging is required for on-site work subject to the requirements identified in SP-5. Contractor personnel shall wear an issued security badge while working at Buyer work sites. In addition to the required badges, the Contractor employee may be required to submit to vehicle searches, and will be restricted from carrying or transporting certain prohibited articles.

5.4 Site Access and Work Hours

Work will be done on a 4 x 10 schedule. The standard workday shall consist of ten (10) hours of work between 6:00 AM and 4:30 PM, with one-half hour designated as an unpaid period for lunch. No work occurs on Fridays. If schedule alternative is required Buyer will communicate to contractor's contact

6.0 ENVIRONMENTAL, SAFETY, HEALTH, AND QUALITY REQUIREMENTS

The Contractor shall perform work safely, in a manner that ensures adequate protection for employees, the public, and the environment, and shall be accountable for the safe performance of work. The Contractor shall comply with, and assist Buyer in complying with Environmental, Safety, Health, and Quality (ESH&Q) requirements of all applicable laws, regulations and directives.

The Contractor shall implement and abide by industry commercial practices for quality.

The Contractor shall immediately notify Buyer of any injuries or incidents; to include damage to Contractor-owned property or equipment when performing work on Buyer assigned activities.

The Contractor shall provide Buyer with a copy of all reports made to government agencies or insurance companies relating to Buyer jobsite accidents and injuries.

7.0 MEETINGS AND SUBMITTALS

Contractor shall participate in all meetings as required including an event investigations or pre-job briefings. Prior to performing field work, Contractor may be required to meet with Buyer representatives to review service needs or Buyer equipment operating concerns/issues.

8.0 DELIVERABLES, PROJECT CONTROLS, MILESTONES, AND PERFORMANCE SCHEDULE REQUIREMENT

Contractor shall provide the labor and material necessary to perform holding/septic tank pumping and inspections. It is expected that work will be performed during normal business hours unless otherwise authorized by Buyer.